

Section 1: Setting Up the Job - Checklist

Arrival and Jobsite Survey

- Determine access: garage code, key, keybox, or access code

Identify Materials on Site

- Verify doors and trim are present

Communication with Builder/Superintendent

- Confirm selections and scope of work with builder/superintendent
- Use pre-job walk-through sheet

Locate Power Source

- Identify breaker panel and outlets (inside)
- Find power pole and electrical meter (outside)
- Run a main power extension cord from the source to a centralized location in the house.

Tool Setup Planning

- Decide locations for large tools
- Air compressor, leader hose, air splitters
- Miter saws
- Table saw and rip table
- Nail guns and drills

Scattering Doors and Materials

- Ensure each framed doorway has the correct door
- Move doors to appropriate rough openings, note discrepancies
- Create a list of missing/incorrect doors
- Move casing and baseboards to cutting areas
- Set up closet work station (sawhorses, shelves, cleats, saws)